



Architectural & Landscape Change Request

Instructions:

- Be thorough in the description of your project. Include details regarding the nature, kind, shape, color, dimensions, materials, and location of the proposed alteration.
- Attach additional items if necessary (e.g., drawings, plans, specifications, photos, paint/stain chips, etc.).
- **Submit your application to the Architectural & Landscape Committee Chair.**

Approval/Completion Process:

- This request will be reviewed at the next Architectural & Landscape Committee meeting. The Committee has 45 days to respond to this request; if you need a quicker turnaround, please let the A&L Committee Chair know.
- Approved requests are valid for 12 months from the date of approval.
- **Please let the Committee Chair know when your project is complete so paperwork can be closed out.**

Name:	For Committee Use Date Application Received: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied Notes: _____ _____ _____ _____ Committee Chair Signature: _____ Date: _____ Completion Notification Date _____ Committee Chair Initials _____	
Address:		
Phone Number:		
Est. Start Date:		Est. Completion Date:
Description of Project:		
Building Permit Required? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Homeowner Signature: _____ Date: _____